# Unit 3. Using Collaborative Technologies

### 3. The candidate will prepare collaborative technologies for use

**3.3.1 I can describe what access rights and issues others may have in using collaborative technologies. While using collaborative technologies user access rights can easily misused.user with administrator right can share information or data with third party , can change data .They can access confidention information . while using collaborative technologies it is better to use appropriate access rights to team members . We can assign read only rights to team members so they cannt modify the content .**